

Minutes

***Twenty Sixth Meeting* of the
Board of Governors**

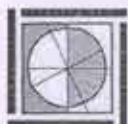
Held on

14th December, 2018 at ITPI, New Delhi



School of Planning and Architecture: Vijayawada
An Institute of National Importance, MoHRD,
Government of India.
ITI Road, Vijayawada – 520008, Andhra Pradesh, India

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School of Planning and Architecture: Vijayawada
An Institute of National Importance, MoHRD, Government of India
ITI Road, Vijayawada – 520008
Andhra Pradesh, India

**Minutes of the Twenty-Six(26th) Meeting of the Board of Governors of SPAV
held on December 14, 2018 at 12:30 pm at ITPI, New Delhi.**

Members Present:

S.No.	Name	As
1	Ar. Brinda Somaya	Chairperson
2	Ms. Darshana M Dabral, JS&FA, MoHRD, GoI	Member
3	Shri. A.K. Singh, Representative of MHRD	Member
4	Prof. Monsingh Devadas, UGC Nominee	Member
5	Shri. K. Harshavardhan, IAS, Dy. Secretary, Dept. of Higher Education, GoAP (Representative of Principal Secretary, Govt. of AP)	Member
6	Prof. Rajiv Mishra, Sir JJ College of Architecture	Member
7	Prof. DS Meshram, President, ITPI	Member
8	Prof. Dr. Minakshi Jain, Director, SPAV	Member
9	Prof. Dr. Abdul RAZAK Mohamed, Representative of Senate, SPAV	Member
10	Shri. K. Nagaraja, Representative of Senate, SPAV	Member
11	Dr. Vijay Garg, President CoA	Special Invitee
12	Shri P.V.S. Shyam Kumar, Registrar I/c	Member Secretary

The Chairperson welcomed the members and requested the Registrar I/c to take up the Agenda items for discussion.

The MHRD vide F.No.18-03/2009-TS.VI (Vol.III) dated 14th December, 2018 sent its observations/comments on the agenda items of 14th meeting was placed on the table.

The BoG committee noted the observations / comments sent by MHRD in this regard.

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1	To confirm the Minutes of the Twenty fifth(25 th) Meeting of the BoG of SPAV held on April 27, 2018 at SPA, Vijayawada	Annexure - I
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The Minutes of the 25th meeting were circulated to the Members. As no objections are received, the said Minutes stand approved.

2.	To present the Action Taken Report on the Minutes of the 25 th meeting of Board of Governors of SPAV held on April 27, 2018 at SPA, Vijayawada
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Observations on Action Taken on the Minutes of 22nd BoG meeting

Item # 22.1	To consider and approve the Revised Detailed Project Report along with Executive Summary for the years 2017 – 20
Decision of 26 th BoG	<i>The BOG noted the EFC approval received vide Letter F.No.1-5/2013-TS VI dated 25th July, 2018 for an amount of ₹328.17 Crores for establishing of SPA, Vijayawada as per the details mentioned below: a) Capital – ₹169.57 crores b) Equipment – ₹27.20 crores c) Recurring – ₹131.40 crores The BOG is requested to close the item.</i>

OBSERVATIONS ON ACTION TAKEN ON THE MINUTES OF 23rd BoG MEETING

Item # 23.3	To present the status of Faculty and Non Faculty strength of SPAV
Minutes of the 25 th meeting	<i>The Board noted the receipt of Visitor's Nominee and suggested to fill the Adhoc faculty positions till the regular selections are made; as the approved newly framed RRs are awaited from the MHRD.</i>
Action Taken	Registrar I/c apprised that the Adhoc selections were made in the month of June. The MHRD officials during a meeting in the month of May, 18 followed by Visitor's Conference on July 19, 2018 at Rashtrapati Bhawan permitted SPAV for the permanent Faculty selections as per the extant RRs in view of the DoPT order. This item of faculty selections is also placed as a reporting item.
Decision of 26 th BoG	<i>The Board noted the Adhoc Faculty recruitment in June. Further Board was informed that the interviews for permanent faculty positions were conducted on 27th and 28th September, 2018 respectively.</i>

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Item # 23.7	To report the following items a) Appointment of full time Doctor.
Minutes of the 25 th meeting	<p><i>The Board noted the same and was advised to send a letter to MHRD for sanctioning the post of Doctor. It was further suggested to use an ambulance for carrying the students/staff to the nearby hospitals without losing the time. Registrar I/c apprised the Board that presently the SPAV staff car (hired basis) is being used for emergency purposes for students/staff.</i></p> <p><i>The Board noted and suggested that SPAV may enter into agreement with multispecialty hospitals in the vicinity and also approved to carry out the Medical Insurance of the students.</i></p> <p><i>The Board is requested to close this item.</i></p>
Action taken	<p>Registrar I/c apprised that a letter vide Lr.No.SPAV/Estt./2018, dated 04th December 2018 has been sent to MHRD for sanctioning the post of Doctor.</p> <p>Further SPAV has carried out Group Mediclaim and Personal accident policy of 'The New India Assurance Co.Ltd' with an insured amount of One Lakh rupees per student for the academic year 2018-19. Each student has been issued a health insurance card by the insurance company for inpatient treatment up to ₹ 1.0 lakh. This facility would be renewed/ carried out every year for the benefit of the students.</p> <p>Further SPAV is in the process of entering into agreements for empanelment of hospitals under CGHS tariff rates in the vicinity for outpatient and inpatient services for the students, staff, Family members and their dependents. The List of hospitals empanelled is attached as an Annexure II</p> <p>The Board is requested to close the item.</p>
Decision of 26 th BOG	<p><i>Registrar I/c apprised that presently the services of an Authorized Medical Attendant (AMA) have been hired on contract and the AMA is visiting for 3 days in a week. The Board suggested to continue with the same practice. In future the matter can be taken to the SPA Council for the sanctioning of the Posts of Medical Attendant/Doctor and other positions such as DR Finance and Physical Instructor etc.</i></p> <p><i>The Board noted the Group Mediclaim policy implemented for students and the list of empanelment of Hospitals for the employees of SPAV. The Board suggested that the AMA of SPAV should refer the faculty to the empaneled Hospitals for students and employees of SPAV for treatment on case to case basis. The Board also suggested to follow CSMA rules 1944/CHGS or State rates and wherever ambiguity is there</i></p>

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	<i>the rates of Health Ministry may be taken into consideration for approval.</i>
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Item # 23.8	To consider and approve the proposal of appointing Emeritus Professor.
Minutes	<i>The Chairperson Board approved the following two candidates out of the recommended list of the selection committee.</i> <ul style="list-style-type: none"> • <i>Prof. Surinder Suneja for Emeritus Professor</i> • <i>Prof. Amareshwar Galla for Visiting Professor</i> <i>The letters will be issued to the above two candidates as per the terms and conditions of the advertisement/notification.</i>
Action taken	Registrar I/c apprised that the appointment letters were issued to Prof.Surinder Suneja for Emeritus Professor and Prof.Amareshwar Galla for Visiting Professor. However Prof. Surinder Suneja did not join for the post of Emeritus Professor citing his personal reasons. The Board is requested to close the item.
Decision of BoG	The Board suggested to re-advertise once again and recruit an Emeritus Professor as the selected Professor has not joined.

OBSERVATIONS/DECISION OF THE BOARD ON ACTION TAKEN OF THE MINUTES OF 24thBOG MEETING

Item # 24.2	To consider and approve the recommendations of the selection Committee(s) for selection of Non Faculty positions of SPAV.
Minutes of the 25th Meeting	The Board noted the same and advised to advertise the position of the Registrar.
Action Taken	Registrar I/c apprised that as the selected Registrar failed to join SPAV, The Institute had advertised the position of the Registrar in the month of June, 18. This point has been taken up as an Agenda item no.26.5.
Decision of 26th BOG	<i>The Board noted the same and suggested to conduct the interviews for the post of Registrar.</i>

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Item # 24.4	To consider the request of Dr. P. Krishna Mohan, Ex-Registrar, to release the Terminal Benefits.
Minutes of the 25 th Meeting	<i>From 01.01.2004, NPS is the only pension scheme applicable to Central Govt. Employees and Autonomous Bodies under Central Government.</i> <i>FC informed that the Gratuity is not extended to the employees working in Autonomous bodies under Central Govt in NPS Scheme. The retirement benefits from the State Govt (AP) are already availed by the individual earlier.</i> <i>Accordingly, the individual may be communicated.</i>
Action Taken	The individual has been communicated accordingly. The Board is requested to close this item.
Decision of 26 th BoG	<i>The Board noted the same and the items stands closed.</i>

OBSERVATIONS/DECISION OF THE BOARD ON ACTION TAKEN OF THE MINUTES OF 24th BOG MEETING AND ACTION TAKEN REPORT OF 25TH BOG

Item # 25.1	Delegation of powers to Director, SPAV for finalizing and submitting Annual accounts to CAG for the financial year 2017-18 .
Minutes of the 25 th Meeting	The Registrar I/c apprised the BoG about the delegation of powers to the Director of SPAV for submitting annual accounts to CAG for the financial year 2017-18 <i>Board suggested SPAV that before submitting the Annual Accounts to CAG for the financial year 2017-18; the FC /BoG approval needs to be sought through circulation.</i>
Action taken	Registrar I/c apprised that the Annual Accounts were circulated to the FC/BoG members before submitting to CAG for conduction of the Audit. The Board is requested to close the item.
Decision of 26 th BOG	<i>The Board noted the same and the item stands closed.</i>

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25.2	To implement the 7 th CPC to the Non-Faculty Members w.e.f. 01-01-2016 and to release the arrears from 01-01-2016 to Faculty and Non-Faculty members of SPAV.
Minutes of the 25th Meeting	<i>The Board noted and approved the implementation of the 7th CPC to the Non-faculty members w.e.f 01.01.2016 and advised to release the arrears for Faculty and Non-Faculty members of SPAV with immediate effect.</i>
<u>Action taken</u>	Registrar I/c apprised that 7 th CPC for Non-Faculty was implemented and the arrears amounting to `81,41,667/- for Faculty and Non-Faculty members were released. The Board is requested to close the item.
<u>Decision of 26thBoG</u>	<i>The Board noted the same and the item stands closed.</i>

25.3	Faculty up-gradation and Non-Faculty promotions and Non Joining of the selected Registrar
Minutes of the 25th Meeting	<p>The Registrar I/c apprised the Board about the Faculty up-gradation and Non-Faculty promotions and Non Joining of the selected Registrar.</p> <p><i>In view of the MHRD comments vide F.No.18-3/2009-TS.VI (Vol.II) dated 25th April, 2018 on the agenda items, the Board suggested that a detailed report for all such cases of faculty and non-faculty need to be prepared and the approval of the MHRD is to be sought for the conduction of the interviews as a onetime measure before the implementation of the new RRs.</i></p> <p><i>After obtaining the approval and concurrence of the MHRD theDPC / promotions of staff and up gradation of faculty can be conducted by inviting Registrar from other University to facilitate the interview process.</i></p>
Action taken	<p>The approval and concurrence of the MHRD was sought. A duly constituted Committee having the members as Registrar NIT, Warangal, MHRD nominee (Deputy Secretary) and others carried out the DPC/ upgradation of the faculty on 11th August, 2018 as per provisions of statutes for the following faculty. The committee recommended pay upgradation of the below faculty members from AGP 6000 – AGP 7000 from the date of eligibility and the financial benefits from the date of approval of the Chairperson Board i.e. Oct 5, 2018. The Faculty have been issued the upgradation letters.</p> <p style="text-align: right;">BS 1/2/19</p>

S.No.	Name of the Faculty	Date of eligibility with retrospective effect from:	Recommended or Not
1	Shri G Karteek	14 October 2014	Recommended
2	Shri R N S Murthy	21 October 2015	Recommended
3	Shri Ch Anil Kumar	23 October 2014	Recommended
4	Shri K Nagaraju	29 October 2014	Recommended
5	Shri M Kranti Kumar	27 August 2015	Recommended
6	Shri D Srinivas	03 September 2015	Recommended
7	Mrs. D Jagath Kumari	24 September 2015	Recommended
8	Shri Valliappan AL	08 October 2015	Recommended

The applications from the non-faculty internal candidates have been invited. The DPC for the short listed/ eligible candidates shall be conducted shortly.

The four eligible candidates applied for the post of Registrar out of the fifteen applications received shall be interviewed. This item has also been taken up as an agenda item.

Decision of 26th BoG *May be considered as per the relevant rules/regulations guidelines in this regard. It should be done from the date of approval of the Board of Governors and further suggested to submit the information in detail to MHRD to look into the procedure carried out by SPAV for the process of up gradation of faculty.*

Further the Board advised SPAV to conduct the interview for the post of Registrar and other Non- faculty up-gradation/promotions by giving the charge of Registrar to any Professor /Associate professor of SPAV.

25.4	To consider and approve the conditions to fly through Private Airlines
Minutes of the 25th Meeting	<p><i>The Registrar I/c apprised the various CAG audit objections to the Board due to the travelling of officials through private airlines due to non-availability of Air India flights and booking of tickets through unauthorized websites in the past.</i></p> <p><i>The Board directed SPAV to send the details of all such cases where travel is already performed through Non-Air India flights and unauthorized websites, with reasoning, to the Financial Advisor for ratification. However it was also conveyed that in case of non-availability of tickets by Air India flights or non-availability of Air India flights in that route, as per Ministry of Finance, Department of Expenditure OM No.19024/1/2009-E.IV dated 13th July, 2009 for sectors which are not connected directly by any of the airlines, an employee must travel by Air India upto the nearest hub. Relaxation will be</i></p>

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	<p><i>granted for the remaining segment.</i></p> <p><i>Further the Board suggested to book all the Air tickets through agents like Balmer and Lawrie, Ashok Travels or directly from the Air India websites and strictly follow the guidelines issued by Ministry of Civil Aviation/GoI in this regard.</i></p> <p><i>It was also suggested to send the detail of the emergent bookings to the Finance Wing of IFD with the proper justification for ratification/ approval. Further the proposals for exemption of air travel by airline other than Air India will be in accordance of Department of Expenditure's OM dated 07.06.2016</i></p>
Action taken	<p>The proposal requesting the ratification of conditions to fly through Private airlines has been submitted to MHRD vide Ref.No.SPAV/Accts/CAG ratification/2018-19/10264 dated 30th July, 2018. However a letter has been received from MHRD vide letter No.F.No.6-14/2018 TS.VI dated 9th October, 2018 mentioning that all the details are to be submitted in a prescribed format. The Institute is in a process of sending the same in the prescribed format. The Board is requested to close the item.</p>
Decision of 26thBoG	<p>The item stands closed.</p>

25.5	<p>To consider and approve the Revised Fee Structure for the Academic Year 2018-19 for UG, PG and Ph.D students and Tariff / Rent for faculty block</p>
Minutes of the 25th Meeting	<p><i>The Board noted and approved the Revised Fee Structure from the Academic Year 2018-19 for UG, PG and Ph.D students with approximate 15% enhancement. However, suggested to prepare the detailed cost incurred per student on his education (Tuition Fee, Hostel Fee, user charges etc.,) course wise and suggested to produce the same in a clear format in the next meeting.</i></p> <p><i>Keeping in view of the security concerns, the Board declined the proposal of monthly base Tariff / Rent module for the faculty block of SPAV for renting to other Institutes/Organisation.</i></p> <p><i>Further Board suggested to prepare separate Tariff in detail for Officials visiting SPAV, Students' parents, Accommodation on Personal requests and a separate Tariff for SPAV faculty/staff. Board also suggested to fix separate user Charges for electricity, Air conditioning on the basis of the meter reading etc., The tariff module be studied and may be framed on the basis of the tariff fixed by various reputed Institutes like IITs and NITs.</i></p>
Action taken report	<p>Registrar I/c apprised that the following action has been taken:</p> <p>a) The Revised Fee structure has been implemented w.e.f Academic</p>

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Year 2018-19 for the first years of UG, PG and Ph.D students with approximate enhancement of 15%.

- b) The detailed cost incurred per student on his education (Tuition Fee, Hostel Fee, user charges etc.,) course wise in the format for kind perusal of the FC Members.
- c) In the 22nd Meeting of BWC held on November 28, 2018 at SPA, Vijayawada, the BWC approved the proposed Room Tariff for the Guest House of the Institute given as per the table below and noticed justification for fixing up the Tariff.

Tariff in INR per Day/Night per Head (Maximum of Two Adults per Room):

	<i>Non-AC Room</i>	<i>AC Rooms</i>	<i>AC Suite Room</i>
<i>External Guest</i>	Non-Sharing - ₹1200 Sharing - ₹600	Non-Sharing ₹1700 Sharing - ₹850	Non-Sharing - ₹3500 Sharing - ₹1700
<i>Internal Employee</i>	Non-Sharing - ₹500 Sharing - ₹250	Non-Sharing - ₹800 Sharing - ₹400	Non-Sharing - ₹1600 Sharing - ₹800

BWC also suggested the item be placed in upcoming FC and BoG for consideration.

Accordingly, the item is placed as an Agenda item for kind consideration and approval of the Board.

Decision of 26th BoG

- a) *BoG noted the Fee Structure implemented with an enhancement of 15% in SPA, Vijayawada w.e.f from the Academic year w.e.f.2018-19.*

BoG noted the fees paid by the students towards the hostels, Vis-à-vis User Charges (total expenses incurred by the school for maintaining the Hostels). Further suggested, to prepare detailed cost incurred by the Institute per student on their Academics by taking into account of different components such as Faculty salaries, recurring expenses etc. spent by the Institute Vis-a-vis Tuition fees paid by students. This will give the clear idea of the actual expenditure incurred by the Institute on individual students' education and suggested to submit the same in the next meeting. This exercise is required to give the clear idea of the subsidy given by SPAV towards the education of an individual student.

- b) *BoG further suggested to charge the Mess Bill from the students as per the actuals.*

BoG approved the Room rents and Guest House Tariff of the Institute as recommended by BWC.

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25.6	To consider and approve the revised CPDA Rules for the Block Period 2018-21 and to ratify the CPDA of previous block periods.
Minutes of the 25th Meeting	BoG recommended to adopt the CPDA Guidelines of MHRD for NITs approved by council, however SPAV may finalise its own revised guidelines based on the approved NIT guidelines.
Action taken	Registrar I/c apprised that the revised CPDA guidelines for the Block period 2018-21 framed by a constituted committee of SPAV are put up for kind consideration and approval of the Board.
Decision of 26 th BoG	<i>After discussion BoG approved the CPDA guidelines, however suggested minor changes by merging activities of (point -5) and the (point-1) of the existing CPDA guidelines already submitted. BOG further suggested that the CPDA guidelines may be sent to SPA Council for its information.</i>
25.7	To consider and approve the estimated budget for the following items in the new campus. <ul style="list-style-type: none"> a) ICT Infrastructure, (Information and Communications Technology Infrastructure i.e. Cabling and equipment for Faculty Block and Institute Block). b) Outdoor sports facilities in the new campus c) Interior design of the Auditorium by inviting EOI d) Procurement of furniture for Faculty Block and Institute Block e) Compound/Retaining wall on the 2.66 acres site (presently without the Boundary wall on two sides).
Minutes of the 25th Meeting	<p>a) <i>The Board ratified the additional amount of ₹ 6.9 lacs spent for Hostels in addition to the earlier approved amount of ₹ 24.72 lakhs.</i></p> <p><i>For the Main Academic Block, the cabling work for IP Surveillance was undertaken, keeping in view the urgency of the work, as the false ceiling work executed by CPWD was already in progress. The decision was taken, to avoid the delay of the already ongoing work of false ceiling.</i></p> <p><i>Board approved the work amounting to ₹ 38,20,439/- lakhs incurred for OFC cabling and for purchase of Active and Passive components necessary for OFC cabling. The Board cautioned that due to acute emergency this item is ratified however this should not be quoted as a precedence in future.</i></p> <p><i>As the RCE for SPAV is awaited for approval, Board deferred the further installation of CCTV cameras, Wi-Fi points for Academic and Dining cum Faculty Block for the time being and suggested to explore and examine the purchase process in GeM by looking into the detail such as price reasonability, the price as on last date of purchase in GeM for the similar items and purchase through bidding beyond ₹ 30</i></p>

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	<p><i>lakhs in GeM.</i></p> <p><i>The Board advised to undertake the entire work after the approval of RCE.</i></p> <p><i>b) Board suggested for providing sports facilities to the students after the approval of the RCE. However suggested to explore other financial agencies for financing of the said work.</i></p> <p><i>c) Board deferred the furnishing of the auditorium as the RCE is yet to be approved.</i></p> <p><i>d) Board suggested that the remaining amount of ₹10,86,000/- left after the purchase of study chairs and tables may be utilised for furnishing of the faculty rooms.</i></p> <p><i>e) Board approved to install low cost fencing for the time being as a temporary measure. The permanent Compound wall may be taken up after obtaining the RCE approval. The construction of compound wall is essential for security reasons.</i></p>
<p>Action Taken</p>	<p>a) In addition to the already ratified amount of ₹31.64 lakhs for ICT infrastructure in Hostels and ₹38.20 lakhs for OFC cabling in the Academic Block, an amount of ₹76.27 lakhs was further spent for procurement of ICT Infrastructure like Active and Passive Components in the Academic Block. For procurement of Desktops, Workstations, Core layer 3 switches., E-notice Board (smart signage), an amount of ₹3.81 Crores is further required for Active and Passive components etc.It was apprised to the Board that the total estimated budget will not exceed an amount of ₹.5.27 crores as projected in Revised Cost Estimate.</p> <p>b) A tentative Lay-out Plan in the available area of 2.66 acres of land prepared in-house, having different Sports and recreational activities such as Jogging track, Basket Ball, Tennis, Volley ball and Football Courts with an estimated cost of ₹1.93 Crores, was placed in the BWC. The same was approved by the Building Works Committee.</p> <p>c) As the CPWD has executed only the Auditorium structure within the Institute Building, the steps are being taken by the in house faculty and students to design auditorium interior with various finishes flooring, furniture, upholstery, acoustics, lighting treatment and AV equipment, etc. The preliminary design will be undertaken by the in-house faculty and the execution shall be carried out by related professionals.</p>

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	<p>d) Registrar I/c apprised that as a temporary measure SPAV has completed execution of the barbed wire fencing in September 2018 with a cost of ₹1,89,835/- as per the approval given in the 13th FC and 25th BoG for an amount of ₹1.9 lakhs.</p> <p>However a permanent boundary / retaining wall has to be constructed and a design has been prepared by in house faculty is placed before Board to consider the Construction of Compound / Retaining wall on the 2.66 acres site (presently without boundary wall on two sides) with a financial implication of ₹1.93 crores or with a lesser cost.</p>
<p>Decision of BoG</p>	<p>a) <i>After deliberations BoG ratified the amount of ₹ 76.27 lakhs and approved the remaining amount of ₹3.81 crores required for ICT infrastructure.</i></p> <p>b) <i>After discussions BoG approved an amount of ₹1.93 crores for developing the sports facilities to students residing in the campus as per the detailed plan. The Chairperson Board suggested showing the sports lay-out plan to the students of different years of Architecture to give their input.</i></p> <p>c) <i>After deliberations and discussions BoG approved an amount of ₹3.44 crores for finishing the remaining auditorium facilities, however Board suggested to seek suggestions from a consultant for Acoustics and the execution may be carried out by approaching reputed companies like Bose or reputed professional organizations.</i></p> <p>d) <i>After discussions BoG approved the construction of compound /retaining wall, however suggested to vet/obtain the second peer review for the drawing done by the in-house faculty, which is for the lesser cost as executed by CPWD.</i></p> <p><i>BoG also advised that all procurements need to be done as per the extant provisions of the GFR and relevant guidelines of the CVC should be followed. BoG also suggested that the School should procure items through Government E-market place(GeM) and reiterated that the overall expenditure should be within the approved ceiling as per the Revised Cost estimates and approved by the EFC.</i></p>

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Agenda for Reporting Items

25.8(R)	Inauguration of the New Building by the end of July, 2018 and Convocation of SPAV in August, 2018
Minutes of the 25th Meeting	<i>The Board noted the inauguration and Convocation of the new Building by the end of July/August 2018 by inviting Hon'ble HRM/Secretary MHRD and Hon'ble Vice-President of India respectively.</i>
Action taken report	Registrar I/c apprised that the inauguration and convocation were conducted on 23 rd August, 2018 and Hon'ble Vice President of India attended the event as the Chief Guest, and Hon'ble Governor of Andhra Pradesh and Secretary, MHRD participated in the event as the Guests of Honour for the inauguration and convocation of SPA, Vijayawada.
Decision of BoG	<i>The Board noted the inauguration and convocation of SPA, Vijayawada conducted on 23rd August, 2018 and applauded the efforts undertaken by SPAV. The item is closed.</i>

25.9	Approval to launch the two PG Programmes at SPAV
Minutes of the 25th Meeting	<i>The Board deliberated and approved to start both the courses Master of Architecture (Landscape Architecture) and Master of Planning (Transportation & Infrastructure Planning) w.e.f. Academic Year 2018-19.</i>
Action taken	The Board was apprised that two courses Master of Architecture(Landscape Architecture) and Master of Planning(Transportation & Infrastructure Planning) have already started in SPAVw. e. f. Academic year 2018-19 with an intake of 20 students each course per year.
Decision of 26th BoG	<i>The Board noted the same. The Board was requested to close the item.</i>

25.10	Expiry of lease of SPAV Nidamanuru Campus by 30th June, 2018 and vacating the premises by May, 2018
Minutes of the 25th Meeting	<i>The Board noted the same.</i>
Action taken	Registrar I/c apprised that SPAV vacated the leased building by 30 th June, 2018 as scheduled and shifted all its Assets to its permanent campus.
Decision of 26th BoG	<i>The Board was requested to close the item.</i>

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	Any other item with the permission of the Chair
	<p>As per Rule 229(xi) of GFR 2017, Autonomous organizations with a budgetary support of more than Rupees Five Crores per annum, are required to enter into a Memorandum of Understanding with Administrative Ministry or Department, clearly spelling out performance parameters, output targets in terms of details of programme of work and qualitative improvement in output, along with commensurate input requirements.</p> <p>In view of the above, a draft Memorandum of Understanding as per rule 229 (xi) of GFR 2017 suitable for SPAV is placed for kind consideration and approval of the Board.</p>
Minutes of the 25th Meeting	<p><i>Board suggested to send the MoU clearly mentioning the vision and mission of SPAV and the details as required by the Ministry vide Lt.F.No.9-19/2017.TS.VI dated 17th April, 2018 and authorised Chairperson BoG to approve the same to enable SPAV to submit it to Ministry.</i></p> <p><i>Further the Director apprised the Board regarding an exclusive car to be purchased for the School, which will be used for Director.</i></p> <p><i>The Board informed that a proposal may be submitted to MHRD .</i></p>
Action taken	<p>The MoU clearly mentioning the Vision and Mission of SPAV was submitted to MHRD vide Letter Ref:SPAV/2018-19/GFR229(xi) dated 10th May, 2018 after seeking the approval from the Chairperson Board. The request to purchase the Director's Car has been submitted to MHRD.</p>
Decision of 26th BoG	<i>The Board noted the same and the item stands closed.</i>

AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

26.1	To consider procurement of furniture and equipment for classrooms, hostels, faculty, staff and laboratories.
Action taken	<p>Registrar I/c apprised that the required essential furniture could not be purchased due to constraints of limited space in the earlier leased premises. Furniture amounting to ₹1.32 crores has already been procured due to the inauguration and convocation and is put up for ratification and it is further proposed to purchase new furniture for the new campus.</p> <p>The financial implication for procurement of furniture and equipment for classrooms, faculty rooms, staff rooms, Hostels, Visiting Faculty</p>

	Block, Computer Lab including Data centre maintenance software is ₹8.40 crores and laboratories is ₹3.50 Crores totalling to ₹11.90 crores.
Decision of the 26th BoG	<p><i>Board noted and approved the procurement of Furniture for an amount of ₹8.4 crores (Hostel Furniture, Academic Block furniture from I to V floors, Computer Lab furniture, Data centre requirements, Visiting Faculty Block furniture and an amount of ₹3.5 crores for setting up the Laboratories(Transportation and Planning Laboratory, Architecture Laboratory, Environmental Laboratory, GIS and Remote Sensing Laboratory, Climatology Laboratory) totalling to ₹11.90 crores. Board also ratified an amount of ₹1.32 crores incurred towards procurement of Furniture at the time of inauguration and convocation.</i></p> <p><i>Board also advised that extant provisions of the GFR relating to procurement and relevant guidelines of the CVC should be followed. FC also suggested that the School should procure items through Government E-market place(GeM) in a phased manner and the overall expenditure should be within the approved ceiling as per the Revised Cost estimates and approved by the EFC.</i></p>

26.2	To consider and approve the Annual report for the year 2017-18
Action taken	Registrar I/c informed that the Annual Report 2017-18 along with Annual Accounts 2017-18 is to be sent to the Ministry to enable them to be placed on the table of both the houses of parliament. Accordingly, the Annual report 2017-18 is placed here for kind consideration and approval of BoG. Two copies of Annual report have already been submitted in the Ministry for their suggestions. The Annual Accounts 2017-18 were earlier circulated to FC/BoG members for approval.
Decision of 26th BoG	<i>Board approved the Annual Report 2017-18 and suggested to obtain the approval of the Separate Audit Report(SAR) through circulation of the FC members as and when it is received from CAG to enable SPAV to submit the Annual report 2017-18 to MHRD.</i>

26.3	To consider and approve the Corpus fund creation in SPA, Vijayawada
Action taken	Registrar I/c apprised that the amounts under the following Heads are suggested to be transferred to corpus fund as mentioned below: <ol style="list-style-type: none"> 1) Tuition Fees collected from the students (AY 2018-19) 2) Institute Share on consultancy projects.

	<p>3) Any other Institute earned income/sponsorships etc. Hostel Room Rent/Seat Rent collected from students, Amounts earned from transcripts of students, Amounts received through disposal Green up SPAV, Amounts received through disposal of E-waste etc.</p> <p>4) Any amounts received through Auction, Rents of Hostels / Guest Houses/Application Fees etc.</p> <p>5) Other income received for conduction of the Academic Programmes/Tests like JoSAA, CCMT etc.,</p>
Decision of 26th BoG	<i>The Board approved the creation of corpus fund however suggested that the fund should be created by looking into GFR 236(17) and GFR (230) guidelines.</i>

26.4	To report the status of Court case of Shri P.Pramod, Assistant Engineer Cum Project Officer (Civil)
Action taken	<p>Registrar I/c apprised that Shri P. Pramod an Assistant Engineer Cum Project Officer was charge sheeted in September 2014 on three counts, for the alleged misconduct for participating in the political campaign, for making certain allegations against Prof. Dr. S. Ramesh, and not efficient in handling the assigned work. Shri P. Pramod denied all the charges while submitting his explanation. An Enquiry was conducted and major penalty by way of removal from the service was imposed on Shri P. Pramod and the latter was given an opportunity to represent his case against the penalty within 15 days. Meanwhile Shri P. Pramod approached the Hon'ble high court and obtained stay on all the further proceedings. Shri P.Pramod, AEPO had given a letter dated 11.12.2017 requesting to withdraw the proposed penalty and drop all further proceedings in these issue. The case details as annexed as Annexure IX.</p> <p>This case is submitted for consideration and approval from the Board to drop the penalty and charges imposed against the individual.</p>
Decision of 26th BoG	<i>The Board suggested that the case details like Enquiry report and withdrawal petition etc. are to be submitted to the Board Members through circulation for examining the case for suggestions and to be put up in the next meeting for further advice for dropping the penalty imposed against the individual.</i>

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26.5	To consider the DPC for the Non-Teaching staff and Conducting of Interview for the post of Registrar
Action taken	Registrar I/c that non-faculty promotions were due from a long time and the advertisement for the post of Registrar was released on June 5, 2018 and SPAV has received 15 applications. 4 candidates have been shortlisted and the interview will be conducted shortly.
Decision of 26th BOG	<i>The Board approved to initiate the process of promotions /upgradations immediately as they are long pending for the eligible Non-faculty positions and the interview for the post of Registrar.</i>

Agenda items for reporting

26.1 (R)	To consider and approve the recommendations of the Selection Committee (s) for selection of Faculty positions of SPAV
Action taken	Registrar I/c apprised that SPAV had advertised 33 faculty positions in June, 2018 for the posts of Professors, Associate Professors and Assistant Professors and subsequently interviews were conducted on September 27-28, 2018. The appointment letters to the selected 24 candidates have been issued after obtaining the approval Hon'ble Chairperson of the Board. 02 Associate professors and 16 Assistant Professors have already joined.
Decision of 26th BoG	<i>May be considered as per the SPA Act 2014 and SPA Statutes 2016 as applicable except for Dr Inderpal Singh's case; which is under examination in the Ministry. In future Institute is also advised to put recommendations of selection committee to Board for approval before issue of any formal appointment letter.</i> <i>However, the MHRD representative asked SPAV to send the procedure adopted for the selections of faculty to MHRD. The Board also noted provisions contained in the statues regarding the faculty selections and minutes of the previous Board Meetings.</i>

26.2 (R)	To report for the nomination of the two Senate members of SPAV in BoG
Action taken	Registrar I/c apprised that as per the clause 13 (2) (h) of statutes of SPAs "Two representatives from Senate; one each from Department of Planning and Department of Architecture, by rotation, for a period of two years, in order of seniority;" are to be nominated to BoG. As the term of the present BoG members Sh. Krishna Kumar and Prof. Ramesh Srikonda has expired, the following names are nominated by the Hon'ble chairperson for the BoG of SPAV

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	1) Prof.Abdul Razak Mohamed, Prof.Plng Dept. 2) Shri.Nagaraju Kaja, Asst.Professor, Arch Dept.
Decision of 26th BoG	<i>The Board noted the same.</i>

26.3(R)	To report the appointment of Administration and Financial consultant
Action taken	Registrar I/c apprised that Dr.Y.Sunandamma, a retired Assoc. Professor in Chemistry has been duly appointed, to assist in the day today smooth functioning of the Administration on a consolidated salary of ₹60,000/- per month for a period of 03 months initially w.e.f August 15, 2018 and her term has been extended for another period of 03 months as she has exhibited satisfactory performance. It is also requested to authorize the Director to give her further extensions till the key position are filled or up to maximum period of one year initially.
Decision of 26th BOG	<i>The Board approved the appointment of Dr.Y.Sunandamma for a period of 11 months as a stop gap arrangement and suggested that such appointments will be made as per the statutes and need to be placed in Board for approval from time to time.</i>

26.4(R)	To report the Resignation of Ms.Shweta Sharma, Asst. Professor(Planning) and Shri.Sivaramakrishna, Private Secretary.
Action taken	Registrar I/c apprised that Ms.Shweta Sharma, Asst. Professor(Planning), has resigned from SPA, Vijayawada as she has taken admission in Ph.D at University of Cambridge. Shri.Sivaramakrishna, Private Secretary resigned from SPA, Vijayawada citing his family problems.
Decision of 26th BoG	<i>The Board suggested that in future all the resignations are to be put up to the Board for approval, however in case of emergency the Board authorized Hon'ble Chairperson, BoG for according such approvals.</i>

Any other item with the approval of the Chairperson.

1.	To consider and approve the Academic Ordinances of SPA Vijayawada
	Registrar I/c apprised that the Academic Ordinances (Rules & Regulations) viz., Manual for Under Graduate Programme and Manual for Post Graduate & Doctoral Programmes were prepared by constituted Committee headed by Dean Academics of SPA Vijayawada. The provisions contained in these manuals include the Rules & Regulations on the admission of students, imparting instructions of courses, conducting of examinations and

	evaluation and certification of student's performance. These academic ordinances were discussed / deliberated in the Senate Meetings and were approved in the 3 rd meeting of Senate. Further the Manuals were circulated to all the Senators. The suggestion given by the members have been duly incorporated.
Decision of 26th BoG	<i>Some Board members suggested to circulate the Academic ordinances to the members. Registrar I/c apprised that the Academic Ordinances have already been circulated and requested the Board Members to give their comments.</i>

2.	To advertise the posts of Asstt. Registrar (Finance) on Deputation, Technical Officer and Assistant Librarian etc.
	Registrar I/c apprised that SPAV intends to advertise the following positions as per the existing Recruitment Rules. As there is no senior officer to Head the Accounts Section, the Asst. Registrar (Finance) will be advertised shortly. Further, as SPAV is also in the process of setting up the Laboratories, therefore the position of Technical Officer will also be advertised. The post of Asstt. Librarian shall also be advertised shortly to cater to the needs of Library. All these posts are duly sanctioned.
Decision of 26th BoG	<i>The Board approved to advertise the above posts as per the recruitment rules of SPA, Vijayawada, by opting for the Registrar as part of the selection committee from the faculty of Associate professors/Professors of SPA Vijayawada as per the extant rules for Non- Teaching positions.</i>

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Please note the BOG approved video conferencing facilities may be permitted for BOG meetings which should be four per year.

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